

Structuring a Lesson Plan

Optimizing Your Training Time

Identifying the Key Objectives

- What is the *Main* takeaway from the lesson?
- What should your audience be able to know/do by the end of the lesson?
- How does the main takeaway fit into larger objectives or goals?

Let's Do It Live: Building Leadership Development Seminars

Main Takeaway:

Debunking preconceived notions on what it means to be a leader and what that looks like - what kind of qualities a good leader has - Avoidance of fear and building empathetic relationships with your team

Audience Actionable Goals Following Lesson:

Name examples of bosses/leaders who served as a mentor and they respected and foster improvement - hone in on those qualities themselves

Larger Goals and Objectives:

3-5 year growth plan for your personal leadership - how can you begin to emulate these behaviors and begin making use of them in your own life

Identify Your Audience

- What are some obstacles they might have to retaining the information?
- How large is your audience, and are there any differences in their obstacles

Let's Do It Live 2: Lost in New York

What are some obstacles they (me!) might have to retaining this information?

Lack of institutional knowledge - doesn't know Zoom.

Hesitancy to ask questions on things that might make me look dumb

Overthinking and perfectionist

Differences in Audience Members?

"I know more than you" Ron.gif

Introversion vs extroversion

What format best benefits the transmission of information

- Lecture
- Collaborative “find the path”
- Go and teach yourself, then come back and teach me

Let's Do It Live 3: with a Vengeance

Example of when a Lecture would be most appropriate

Example of when “find the path” would be most appropriate

Example of when “no u teach me” would be most appropriate

Lesson Flow

- Everything you plan to go over upfront - the lesson thesis
- Piece of information > Example of thing > Pointed question > Repeat